

SUMMARY MINUTES

ABAG Finance and Personnel Committee Meeting
Thursday, May 18, 2017
Bay Area Metro Center
375 Beale Street, Board Room
San Francisco, California

1. CALL TO ORDER / ROLL CALL / CONFIRM QUORUM

ABAG Finance and Personnel Committee Chair Karen Mitchoff, Supervisor, County of Contra Costa, called the special meeting to order at about 5:00 p.m.

A quorum of the Committee was present at about 5:00 p.m.

Members Present

Karen Mitchoff, Supervisor, County of Contra Costa—Chair
David Cortese, Supervisor, County of Santa Clara
Scott Haggerty, Supervisor, County of Alameda
Erin Hannigan, Supervisor, County of Solano
Julie Pierce, Councilmember, City of Clayton—*Ex officio*
David Rabbitt, Supervisor, County of Sonoma—*Ex officio*
Greg Scharff, Mayor, City of Palo Alto

Members Absent

Annie Campbell Washington, Councilmember, City of Oakland
Pradeep Gupta, Mayor, City of South San Francisco

Staff Present

Brad Paul, Acting Executive Director
Kenneth Moy, Legal Counsel
Courtney Ruby, Finance and Administrative Services Director
Mike Hurtado, Financial Services Director
Sheelagh Flanagan, Senior Advisor to ABAG FAN

2. PUBLIC COMMENT

There was no public comment.

3. COMMITTEE ANNOUNCEMENTS

There were no committee announcements.

4. APPROVAL OF ABAG FINANCE AND PERSONNEL COMMITTEE SUMMARY MINUTES OF MEETING ON APRIL 20, 2017

Chair Mitchoff recognized a motion by Julie Pierce, Councilmember, City of Clayton, which was seconded by Scott Haggerty, Supervisor, County of Alameda, to approve ABAG Finance and Personnel Committee summary minutes of meeting on April 20, 2017.

There was no discussion.

There was no public comment.

The aye votes were: Cortese, Haggerty, Hannigan, Mitchoff, Pierce, Rabbitt, Scharff.

The nay votes were: None.

Abstentions were: None.

Absent were: Campbell Washington, Gupta.

The motion passed unanimously.

5. REPORT ON CONTRACTS BETWEEN \$20,000 AND \$50,000

Courtney Ruby, Finance and Administrative Services Director, presented the report on contracts between \$20,000 and \$50,000 from January to May 2017, including contract or contract amendments, as follows: San Francisco Estuary Institute, adds additional \$20,000 to the contract amount, maximum amount to be funded by the EPA and disbursed through ABAG to the San Francisco Estuary Institute shall be \$30,000; Wilsey Ham, adds \$25,001 to the contract amount; Ariel Okamoto, adds \$28,000 to the contract amount; Ariel Okamoto, adds \$20,000 to \$60,000 to the contract amount; Contra Costa County, Department of Public Works, adds \$40,000 to the contract amount; Canopy, maximum amount to be funded by the EPA and disbursed through ABAG to Canopy shall be \$38,000.

Chair Mitchoff recognized a motion by Julie Pierce, Councilmember, City of Clayton, which was seconded by David Rabbitt, Supervisor, County of Sonoma, to accept the staff report on contracts between \$20,000 and \$50,000.

Members discussed process for contract amendments for San Francisco Estuary Partnership.

There was no public comment.

The aye votes were: Cortese, Haggerty, Hannigan, Mitchoff, Pierce, Rabbitt, Scharff.

The nay votes were: None.

Abstentions were: None.

Absent were: Campbell Washington, Gupta.

The motion passed unanimously.

6. UPDATE ON PROPOSAL TO CREATE A NEW CONDUIT FINANCING JOINT POWERS AUTHORITY—PROPOSED TIMETABLE

Kenneth Moy, Legal Counsel, reported on the proposed timetable, including ABAG Finance Authority approval of the proposed joint powers agreement; ABAG Executive Board approval of the proposed joint powers agreement; the ABAG Finance Committee members to serve as the Governing Board of the Resilient California Financing Authority (RCFA); adoption of RCFA Bylaws and other documents.

Members discussed the process and selection of the name, Resilient California Financing Authority; marketing to clients and members and at upcoming conferences and conventions; ABAG Finance and Personnel Committee members as Governing Board members of the new JPA; the existing Executive Committee of the ABAG Finance Authority and the Executive Committee of the new JPA.

Chair Mitchoff accepted, without objection, the staff report on proposal to create new conduit financial Joint Powers Authority, including proposed timetable.

7. REPORT ON PROPOSED BUDGET AND WORK PROGRAM FOR FISCAL YEAR 2017-2018—PROPOSED REVISIONS AND AUDITED FINANCIAL REPORTS FOR JUNE 2016

Chair Mitchoff noted that the staff memo responds to questions posed by the Executive Board.

Courtney Ruby, Director, Finance and Administrative Services, reported on the Financial Reports for March 2017.

Members discussed General Assembly expenses.

There was no public comment.

Chair Mitchoff accepted, without objection, the staff report on the Financial Reports for March 2017.

8. ADJOURNMENT

The meeting adjourned at about 5:41 p.m.

Submitted:

/s/ Courtney Ruby, Finance and Administrative Services Director

Date Submitted: June 21, 2017

Date Approved: July 20, 2017

For information, contact Fred Castro, Clerk of the Board, at (415) 820 7913 or FredC@abag.ca.gov.